



**FOOTBALL
FEDERATION
AUSTRALIA**

APPLICATION FORM

Recognition of Overseas Coaching Qualifications

- I am applying for a Football Federation Australia Advanced Accreditation in recognition of my overseas coaching qualifications**

This includes the C Licence, B Licence, A Licence, Level 1/2/3 Advanced Goalkeeping Licence, Level 1/2 Advanced Futsal Licence

For conversion to Advanced Accreditation, FFA only recognises AFC and UEFA Certificates ('AFC' or 'UEFA' must appear on the certificate/documentation). Coaches with all other qualifications should apply for FFA Community Accreditation.

- I am applying for a Football Federation Australia Community Accreditation in recognition of my overseas coaching qualifications**

This includes the Junior Licence, Youth Licence, Senior Licence, Youth/Senior Goalkeeping Licence, Level 1/Level 2 Futsal Licence

First Name _____ Surname _____

Mailing Address _____

_____ State _____ P/C _____

Phone Number H _____ W _____ M _____

Email _____ Fax _____

Country of Birth _____ Date of Birth _____

Overseas Coaching Qualifications

Country	Accreditation Level	Date Issued

Coaching Experience (last 5 years)

Team (Country/State)	Position Held	Level of Competition

Update Courses Attended (last 5 years)

Course	Date	Location

Any other relevant information that may assist your application

- I have enclosed a photocopy of all certificates and supporting documentation (e.g. course outline and modules studied) relevant to this application. I have translated documents to English where appropriate. Please note that for all overseas accreditation (other than AFC and UEFA), a full outline of the course content from the National Association is required.
- I have enclosed a signed 'Code of Ethics' Agreement Form

Signature _____ Date _____

Administration Fee

Please note that payment must accompany this application form.

Administration Fee \$44.00

This fee is refundable should your application not be successful.

Method of payment Cheque / Money Order Credit Card

Cash payments will not be accepted. If paying by cheque or money order, please make payable to:

- your State Federation, if applying for Community Accreditation. For example, if you live in or are planning to live in Queensland, please make cheque payable to Football Queensland
- the Football Federation Australia, if applying for Advanced Accreditation

Method of payment Visa Mastercard Amex Bankcard
 Other _____

Card number

Expiry Date /

Cardholder's Name _____ Signature _____

Sending your Application

Applying for Community Accreditation

Please return your completed forms, admin fee and supporting documentation to your State Football Federation with attention to the Coach Education Manager.

Capital Football post PO Box 50, Curtin ACT 2605 fax 02 6260 4999

Football NSW post PO Box 6146, Baulkham Hills BC NSW 2153 fax 02 9629 3770

Northern NSW Football post 235 Old Maitland Road, Hexham NSW 2322 fax 02 4964 8921

Football Federation Northern Territory post GPO Box 3105, Darwin NT 0801 fax 08 8941 8644

Football Queensland post ANZ Stadium, Kessels Road, Nathan QLD 4111 fax 07 3420 5944

Football Federation South Australia post PO Box 593, Hindmarsh SA 5007 fax 08 8340 4558

Football Federation Tasmania post PO Box 371, Glenorchy TAS 7010 fax 03 6272 8868

Football Federation Victoria post PO Box 318, Fairfield VIC 3078 fax 03 9474 1899

Football West post PO Box 214, Marylands WA 6931 fax 08 9271 7299

Applying for Advanced Accreditation

Please return your completed forms, admin fee and supporting documentation to your State Football Federation with attention to the National Coach Education Manager.

Football Federation Australia post Level 7, 26 College St, Sydney NSW 2000 fax 02 8354 5590

What you will receive

If successful, you will receive:

- a letter confirming your Football Federation Australia Accreditation Level
- an Accredited Coach ID Card
- a Coaching Logbook
- an Accreditation Update Policy Information Sheet
- the monthly FFA Coaching E-Newsletter

Office use only

Unsuccessful

Needs to complete the following first

Successful

Licence Level Awarded _____

Method of Assessment

Consideration of Overseas Course Components

Practical Coaching Assessment

Oral Examination by

Phone In Person

Entered in Database

Sent Letter confirming Accreditation Level

Ticked 'Send Accreditation Letter' in Database

Sent receipt

State / National Coach Education Manager

Signature _____

Date _____



FOOTBALL
FEDERATION
AUSTRALIA

AGREEMENT FORM

Coach's Code of Ethics

First Name _____ Surname _____

FFA Accreditation Level _____

Mailing Address _____

_____ State _____ P/C _____

Phone Number H _____ W _____ M _____

Email _____ Fax _____

Country of Birth _____ Date of Birth _____

I agree to the following terms:

1. I agree to abide by Football Federation Australia's Code of Ethics overleaf
2. I acknowledge that Football Federation Australia may take disciplinary action against me, if I breach the code of ethics.
3. I understand that Football Federation Australia is required to implement a complaint handling procedure in accordance with the principles of natural justice, in the event of an allegation against me.
4. I acknowledge that disciplinary action against me may include de-registration from Football Federation Australia 's Coach Licence Registration and the National Coaching Accreditation Scheme.

Please refer to the Harassment free Sport Guidelines available from the Australian Sports Commission Website (<http://www.ausport.gov.au/ethics/memprot.asp>).

I have read the Football Federation Australia Coaches Code of Ethic's and agree to comply with its directives.

Signature _____ Date _____

Signature of Parent/Guardian (if under 18) _____

Coach's Code of Ethics

- ✓ I will respect the rights, dignity and worth of all players and ensure that everyone is treated equally.
- ✓ I will ensure that the players are involved in a positive environment, and that the game and training is a positive and enjoyable experience.
- ✓ I will respect all player's individuality and help them reach their own full potential.
- ✓ I will be fair, considerate and honest with all players.
- ✓ I will be professional and accept responsibility for my actions and encourage players to demonstrate the same qualities.
- ✓ I will make a commitment to my team, and myself that I will continue to improve my own knowledge of the game through coach education and various training programs. I will coach my player's to play within the rules and in the spirit of the game of soccer (Football).
- ✓ I will avoid any physical contact with the players and should it be required it would be appropriate to the situation and necessary for the player's skill development.
- ✓ I will refrain from any form of personal abuse towards my players. Also be aware to any form's of abuse directed towards my players from other sources whilst they are in my care.
- ✓ I will refrain from any from of harassment towards my players.
- ✓ I will provide a safe environment for training and competition, by ensuring the equipment and facilities meet safety standards.
- ✓ I will show concern and caution towards sick and injured players and allow for further participation in training and competition only when appropriate.
- ✓ I will not engage in the use of crude, foul or abusive language that may be determined offensive or engage in any conduct detrimental to the image of the game when on or off the field.
- ✓ I will refrain from arguing with the referee and / or assistant referees regarding decisions they make.
- ✓ I will treat participants, officials and spectators with courtesy and respect.

This code is designed:

- To emphasise the elements of enjoyment and satisfaction to junior player's and coaches involved in soccer (Football).
- To make adults including parents and coach's aware that young player's play soccer (Football) to satisfy themselves and not necessarily to satisfy adults or member's of their own peer group.
- To improve the overall health and fitness of Australia's youth by encouraging participation in soccer (Football) and making it attractive, safe and enjoyable for all to play.
- To remind administrator's, coach's, referee's and parents that soccer must be administered, taught and provided, for the good of those young people who wish to play soccer, as ultimately "It is their game".