



CLUB CHANGER

Club Development Program

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Resource List

- Coach Education Manager Contacts
- Coaching Session Hub
- FA Coach Education website
- Game Time Policy Template
- Induction Guide
- Members Welcome Kit
- Our Game website
- Our Game: Women & Girls Action Plan
- Our Game: Women & Girls Club Case Studies
- Our Game: Women & Girls Club Handbook - "Developing/Developed"
- Our Game: Women & Girls Club Handbook - "Excelling"
- Our Game: Women & Girls Club Handbook - "Not in Place"
- Promotional Strategy Template
- Training Allocation Template
- Our Game: Women & Girls - Attracting and Retaining Administrators & Volunteers
- Our Game: Women & Girls - Attracting and Retaining Coaches
- Our Game: Women & Girls - Attracting and Retaining Players
- Our Game: Women & Girls - Attracting and Retaining Referees
- Our Game: Women & Girls - Contact List & Support
- Our Game: Women & Girls - Female Football Week
- Our Game: Women & Girls - Striving for 40/40/20 (Gender Balance)
- Our Game: Women & Girls - Uniforms
- Our Game: Women & Girls Player - Pathways and Programs Factsheet
- WWWC Factsheet per state

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- Child Safeguarding Policy (SIA)
- Complaints Process in 5 Steps (SIA)
- Health Direct Child Abuse Article
- How your sport looks after kids (for kids aged 7-12) (SIA)
- Making an Integrity Complaint or Report (SIA)
- Member Protection Policy (SIA)
- Speak up and Make a Complaint (National Office for Child Safety)
- Protective Behaviours in Sport Animation (NSW Office of the Childrens Guardian)
- Complaints Handling in Sport (PBTR)
- Pre-employment screening: WWCC and Police Checks (AIFS)
- Childsafe Practices Booklet (SIA)
- Child Safeguarding in Sport Induction (SIA)
- Child Safeguarding Risk Management Framework (SIA)
- Your rights at sport (for kids aged 7-12) (SIA)

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- Annual Reports Factsheet
- Critical Incident Management Plan (ASC)
- Develop your succession plan (Business.gov.au)
- Developing your Club's Strategic Plan (Football Vic)
- Purpose Statement Factsheet (ASC)
- Risk Register Template (ASC)
- Strategic Plan Example: UWAN FC
- Strategic Plan Monitoring and Evaluation Framework (ASC)
- Strategic Plan on a Page (ASC)
- Strategic Planning (ASC)
- Succession Plan Framework (ASC)
- SWOT Analysis Template
- Vision Statement Fact Sheet (ASC)

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Resource List

- 101 Ways to Recognise Your Volunteers (Volunteer Australia)
- Club Referee Guide (Football Queensland)
- Club Structure Chart
- Coach Development Policy (Lindfield FC)
- Committee Evaluation Template (ASC)
- Committee Skills Matrix (ASC)
- FA Casual Coach Paid Workforce Website
- Football Australia Coaching Hub
- Position Descriptions for club positions (32 positions)
- Referee Recruitment and Retention Guide (Football Queensland)
- Volunteer Guide (Football Queensland)
- Volunteer Induction Checklist
- Volunteer Orientation Checklist (ASC)
- Volunteer Performance Assessment (ASC)
- Volunteer Resource Hub (Volunteer Australia)
- Volunteer Self-Evaluation (ASC)
- Workforce Tracking Sheet Template

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- Annual General Meetings Factsheet
- Board minutes guidance sheet
- Boards and Committees (NSW Office of Sport)
- By-laws and Policies Fact Sheet (ASC)
- Child Safe Sport Policy (ASC)
- Code of Conduct Template (ASC)
- Committee Charter (ASC)
- Communication Policy (PBTR)
- Complaints, Disputes and Discipline Policy (Sport Integrity Aus)
- Constitution Factsheet (ASC)
- Delegations Policy Template (ASC)
- FA Constitution
- FA Member Protection Framework
- FA Privacy Policy
- FA Responsible service of alcohol Policy
- Ten Golden Rules of Safe Food Handling (Good Sports)
- Handover Checklist
- Inclusion Charter (Football Vic)
- Meeting Minutes and Agenda Template (ASC)
- Recruitment & Selection Policy
- Responsible service of gaming Policy (APH)
- Risk Management Policy (Football NSW)
- Social Media Policy Template (ASC)
- Succession Plan Framework Template (ASC)
- Work, Health and Safety Policy (ASC)

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- ATO website
- Auditing for Not for Profits Factsheet (Accounting For Good)
- Budget Template
- Business activity statements (ATO)
- Club Canteen Factsheet
- Developing a Budget – Video (Football Vic)
- Developing A Budget Factsheet (Football West)
- Facilities Guides (Football Vic)
- Facilities Hub (Football Queensland)
- Facility Guides (Football NSW/Northern NSW Football)
- Fair Work Ombudsman website
- Finance, Audit and Risk Committee Charter Template (ASC)
- Financial Management Factsheet (ASC)
- Fringe benefits tax - a guide for employers (ATO)
- Football Facility Guidelines (Football West)
- Fundraising Guide (Football Vic)
- Grants and Funding Factsheet
- Income Generating Programs Guide
- Role Description: Treasurer (ASC)
- Sponsorship Factsheet (Football Vic)
- Sponsorship Guide (Football Queensland)

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- Club Marketing Guide (Football Queensland)
- Communications Plan Fact Sheet (ASC)
- Facebook - Free On-Line Training (Facebook)
- How to Use Twitter (Twitter)
- Newsletters Factsheet
- Social Media Guide
- Writing for the Web Fact Sheet (ASC)

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Resource List

- 101 Ways to Recognise Your Volunteers (Volunteer Australia)
- Coaching Session Hub (FA)
- End of Season Player Assessment Template
- Game Time Policy Template
- Grading and Team Selection Policy (Lindfield FC)
- Grading Policy (Gymea United FC)
- Induction Guide
- Members Welcome Kit
- Participant Survey questions
- Participation planning (ASC)
- Player Development Guide
- Player Selections
- Position Description: Player Recruitment Coordinator (Football Vic)
- Position Description: Team Manager
- Recruitment Guide (Football Queensland)
- Retention Guide (Football Queensland)
- Retention Officer PD template
- Talent ID Database Template
- Team Manager Induction checklist
- Training Allocation Template

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- Governing Body Policies
- Strategic Plans Factsheet
- State Constitutions Factsheet

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- Alcohol and Sport (CCYP WA)
- Anti-Bullying and Harassment Policy (FA)
- Anti-Discrimination Policy (FA)
- Demographic Survey Questions
- Engaging with Traditional Owners (AIATSIS)
- Gender diversity (DLGSCI)
- Good Practice on Diversity and Anti-Discrimination (FIFA)
- Acknowledgement of Country and Welcome to Country (Reconciliation Aus)
- Guide to addressing spectator racism in sports (Aus Human Right Commission)
- Bystander action on preventing race-based discrimination VIDEO (VicHealth)
- Her Sport Her Way (NSW Gov)
- Inclusion Charter (FV)
- Inclusion and diversity in action (PBTR)
- Inclusive Language and Events Guide (Amnesty International Aus)
- Inclusive Sport (ASC)
- Induction Guide
- LGBTIQ+ Inclusive language Guide (Vic Gov)
- Multicultural Female Uniform Guidelines (DLGSCI)
- Partnerships (PBTR)
- Planning for your club – The future is in your hands (Dept of Local Govt, Sport and Cultural Industries)
- Resources and Activities (Show Racism the Red Card)
- Social Media (PBTR)
- Spectator Racism – Supporting Resources (Aus Human Rights Commission)
- Strategies to reduce cost as a barrier to inclusion and participation
- Uniforms for Women and Girls

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- Cyber Security Step-by-Step Guides (AusGov)
- Clearinghouse for Sport website
- Data-driven decision-making factsheet
- Departing members survey
- Digital & Media Guide (Football Queensland)
- Participant Survey questions
- Privacy for Organisations (AusGov)
- Small Business Cyber Security Guide (AusGov)
- Tips for Good Privacy Practice (AusGov)
- Website Element Checklist

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- Auditor Guides (SFA via Football NSW)
- Building Development (FNSW)
- Designing for Inclusivity (HCMA)
- Facility Inspection Checklist (ASC)
- Facility Planning Guide (AusGov)

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Resource List

- Club Values Factsheet
- Value Statement Factsheet
- Developing, Communicating and Reviewing Values Factsheet

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Club Development Program



Australian Government
Australian Sports Commission

Football Australia's Club Changer Program is proudly supported by the Australian Government, through the Australian Sports Commission.