

# **RESOURCE LIST**



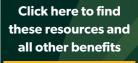
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- Coach Education Manager Contacts
- Coaching Session Hub
- FA Coach Education website
- Game Time Policy Template
- Induction Guide
- Members Welcome Kit
- Our Game website
- Our Game: Women & Girls Action Plan
- Our Game: Women & Girls Club Case Studies
- Our Game: Women & Girls Club Handbook "Developing/Developed"
- Our Game: Women & Girls Club Handbook "Excelling"
- Our Game: Women & Girls Club Handbook "Not in Place"
- Promotional Strategy Template
- Training Allocation Template
- Our Game: Women & Girls Attracting and Retaining Administrators & Volunteers
- Our Game: Women & Girls Attracting and Retaining Coaches
- Our Game: Women & Girls Attracting and Retaining Players
- Our Game: Women & Girls Attracting and Retaining Referees
- Our Game: Women & Girls Contact List & Support
- Our Game: Women & Girls Female Football Week
- Our Game: Women & Girls Striving for 40/40/20 (Gender Balance)
- Our Game: Women & Girls Uniforms
- Our Game: Women & Girls Player Pathways and Programs Factsheet
- WWWC Factsheet per state







- Child Safeguarding Policy (SIA)
- Complaints Process in 5 Steps (SIA)
- Health Direct Child Abuse Article
- How your sport looks after kids (for kids aged 7-12) (SIA)
- Making an Integrity Complaint or Report (SIA)
- Member Protection Policy (SIA)
- Speak up and Make a Complaint (National Office for Child Safety)
- Protective Behaviours in Sport Animation (NSW Office of the Childrens Guardian)
- Complaints Handling in Sport (PBTR)
- Pre-employment screening: WWCC and Police Checks (AIFS)
- Childsafe Practices Booklet (SIA)
- Child Safeguarding in Sport Induction (SIA)
- Child Safeguarding Risk Management Framework (SIA)
- Your rights at sport (for kids aged 7-12) (SIA)





Click here to find these resources and all other benefits



- Annual Reports Factsheet
- Critical Incident Management Plan (ASC)
- Develop your succession plan (Business.gov.au)
- Developing your Club's Strategic Plan (Football Vic)
- Purpose Statement Factsheet (ASC)
- Risk Register Template (ASC)
- Strategic Plan Example: UWAN FC
- Strategic Plan Monitoring and Evaluation Framework (ASC)
- Strategic Plan on a Page (ASC)
- Strategic Planning (ASC)
- Succession Plan Framework (ASC)
- SWOT Analysis Template
- Vision Statement Fact Sheet (ASC)







- 101 Ways to Recognise Your Volunteers (Volunteer Australia)
- Club Referee Guide (Football Queensland)
- Club Structure Chart
- Coach Development Policy (Lindfield FC)
- Committee Evaluation Template (ASC)
- Committee Skills Matrix (ASC)
- FA Casual Coach Paid Workforce Website
- Football Australia Coaching Hub
- Position Descriptions for club positions (32 positions)
- Referee Recruitment and Retention Guide (Football Queensland)
- Volunteer Guide (Football Queensland)
- Volunteer Induction Checklist
- Volunteer Orientation Checklist (ASC)
- Volunteer Performance Assessment (ASC)
- Volunteer Resource Hub (Volunteer Australia)
- Volunteer Self-Evaluation (ASC)

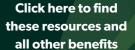
Club Development Program

Workforce Tracking Sheet Template



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- Annual General Meetings Factsheet
- Board minutes guidance sheet
- Boards and Committees (NSW Office of Sport)
- By-laws and Policies Fact Sheet (ASC)
- Child Safe Sport Policy (ASC)
- Code of Conduct Template (ASC)
- Committee Charter (ASC)
- Communication Policy (PBTR)
- Complaints, Disputes and Discipline Policy (Sport Integrity Aus)
- Constitution Factsheet (ASC)
- Delegations Policy Template (ASC)
- FA Constitution
- FA Member Protection Framework
- FA Privacy Policy
- FA Responsible service of alcohol Policy
- Ten Golden Rules of Safe Food Handling (Good Sports)
- Handover Checklist
- Inclusion Charter (Football Vic)
- Meeting Minutes and Agenda Template (ASC)
- Recruitment & Selection Policy
- Responsible service of gaming Policy (APH)
- Risk Management Policy (Football NSW)
- Social Media Policy Template (ASC)
- Succession Plan Framework Template (ASC)
- Work, Health and Safety Policy (ASC)











- ATO website
- Auditing for Not for Profits Factsheet (Accounting For Good)
- Budget Template
- Business activity statements (ATO)
- Club Canteen Factsheet
- Developing a Budget Video (Football Vic)
- Developing A Budget Factsheet (Football West)
- Facilities Guides (Football Vic)
- Facilities Hub (Football Queensland)
- Facility Guides (Football NSW/Northern NSW Football)
- Fair Work Ombudsman website
- Finance, Audit and Risk Committee Charter Template (ASC)

- Financial Management Factsheet (ASC)
- Fringe benefits tax a guide for employers (ATO)
- Football Facility Guidelines (Football West)
- Fundraising Guide (Football Vic)
- Grants and Funding Factsheet
- Income Generating Programs Guide
- Role Description: Treasurer (ASC)
- Sponsorship Factsheet (Football Vic)
- Sponsorship Guide (Football Queensland)



Click here to find these resources and all other benefits



- Club Marketing Guide (Football Queensland)
- Communications Plan Fact Sheet (ASC)
- Facebook Free On-Line Training (Facebook)
- How to Use Twitter (Twitter)
- Newsletters Factsheet
- Social Media Guide
- Writing for the Web Fact Sheet (ASC)

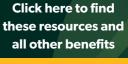








- 101 Ways to Recognise Your Volunteers (Volunteer Australia)
- Coaching Session Hub (FA)
- End of Season Player Assessment Template
- Game Time Policy Template
- Grading and Team Selection Policy (Lindfield FC)
- Grading Policy (Gymea United FC)
- Induction Guide
- Members Welcome Kit
- Participant Survey questions
- Participation planning (ASC)
- Player Development Guide
- Player Selections
- Position Description: Player Recruitment Coordinator (Football Vic)
- Position Description: Team Manager
- Recruitment Guide (Football Queensland)
- Retention Guide (Football Queensland)
- Retention Officer PD template
- Talent ID Database Template
- Team Manager Induction checklist
- Training Allocation Template



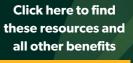




# **Stakeholder Alignment**

# **Resource List**

- Governing Body Policies
- Strategic Plans Factsheet
- State Constitutions Factsheet





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- Alcohol and Sport (CCYP WA)
- Anti-Bullying and Harassment Policy (FA)
- Anti-Discrimination Policy (FA)
- Demographic Survey Questions
- Engaging with Traditional Owners (AIATSIS)
- Gender diversity (DLGSCI)
- Good Practice on Diversity and Anti-Discrimination (FIFA)
- Acknowledgement of Country and Welcome to Country (Reconciliation Aus)
- Guide to addressing spectator racism in sports (Aus Human Right Commission)
- Bystander action on preventing race-based discrimination VIDEO (VicHealth)
- Her Sport Her Way (NSW Gov)
- Inclusion Charter (FV)
- Inclusion and diversity in action (PBTR)
- Inclusive Language and Events Guide (Amnesty International Aus)
- Inclusive Sport (ASC)
- Induction Guide
- LGBTIQ+ Inclusive language Guide (Vic Gov)
- Multicultural Female Uniform Guidelines (DLGSCI)
- Partnerships (PBTR)
- Planning for your club The future is in your hands (Dept of Local Govt, Sport and Cultural Industries)
- Resources and Activities (Show Racism the Red Card)
- Social Media (PBTR)
- Spectator Racism Supporting Resources (Aus Human Rights Commission)
- Strategies to reduce cost as a barrier to inclusion and participation
- Uniforms for Women and Girls

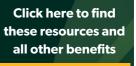








- Cyber Security Step-by-Step Guides (AusGov)
- Clearinghouse for Sport website
- Data-driven decision-making factsheet
- Departing members survey
- Digital & Media Guide (Football Queensland)
- Participant Survey questions
- Privacy for Organisations (AusGov)
- Small Business Cyber Security Guide (AusGov)
- Tips for Good Privacy Practice (AusGov)
- Website Element Checklist











- Auditor Guides (SFA via Football NSW)
- Building Development (FNSW)
- Designing for Inclusivity (HCMA)
- Facility Inspection Checklist (ASC)
- Facility Planning Guide (AusGov)











- Club Values Factsheet
- Value Statement Factsheet
- Developing, Communicating and Reviewing Values Factsheet

Click here to find these resources and all other benefits









Australian Government
Australian Sports Commission

Football Australia's Club Changer Program is proudly supported by the Australian Government, through the Australian Sports Commission.